Bank reconciliation – example

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis

Name of smaller authority: Benington Parish Council

County area (local councils and parish meetings only): Herts

Financial year ending 31 March 20xx

Prepared by (Name and Role): Jo Ransom

Date: 31/03/2025

	£	£
Balance per bank statements as at 31/3/25		
Current Account	32,016.87	
High Interest Account	18,437.11	
		50,453.98
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/25 *(normally only current account)*		
		0.00
Add: any un-banked cash as at 31/3/25 *e.g* Allotment rents banked 30/3/xx *(but not credited unil 2 April)*		
		-
Net balances as at 31/3/25 (Box 8)		**50,453.98**